

**18 NCAC 07J .1017      REQUIRED METADATA**

After the notary public has committed the session record and before the depository digitally signs the PDF/A of the session record, the depository shall add the following metadata:

- (1) the session identifier;
- (2) the notary public's name as shown on the notary's commission certificate;
- (3) the sum of:
  - (a) the platform's count of the number of notarial acts for which the notary's electronic seal was applied with the notary's signature; and
  - (b) the notary's count of the number of oaths or affirmations administered without a principal signature;
- (4) the date and time the session record was created and sealed by the depository;
- (5) a list of the types of notarial acts performed; and
- (6) whether the notarial acts performed were:
  - (a) electronic notarial acts;
  - (b) remote electronic notarial acts pursuant to G.S. 10B-134.9(d) for which no electronic journal entry is made; or
  - (c) other remote electronic notarial acts.

*History Note:* Authority G.S. 10B-4; 10B-106; 10B-125(b); 10B-126; 10B-134.15; 10B-134.17; 10B-134.19; 10B-134.21; 10B-134.23;  
Eff. July 1, 2025.